

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

INFRASTRUCTURE & INVESTMENT DEPARTMENT – Engaging of services of a stenographer on outsourcing basis through M/s. Signy Management Services Private Limited, Hyderabad – Sanction of expenditure of Rs.14,711-00 for the period from 21/08/2011 to 20/09/2011- Orders – Issued.

---

INFRASTRUCTURE & INVESTMENT (OP-1) DEPARTMENT

**G.O.Rt.No. 230**

**Date: 03.09.2011**  
**Read the following:-**

1. G.O.Ms..No. 03,Finance (SMPC-II) Dept, dated 12-1-2011.
2. G.O.Rt.No.39, I&I (OP-1) Dept, dated 03-03-2011.
3. Bill From M/s Signy Management Services Private Limited,  
Bill no. 0599, dt. 22.09.2011.

\*\*\*\*\*

**ORDER:**

Sanction is hereby accorded for incurring an expenditure of Rs.14,711-00 (fourteen thousand seven hundred eleven only) for payment to M/s. Signy Management Services Private Limited, Nallakunta, Hyderabad towards engaging the services of one stenographer, on outsourcing basis for the period from 21-08-2011 to 20-09-2011 (for one month) including statutory contributions made by the employer towards of EPF,ESI, Administrative charges & Service Tax of Rs.3,811-00 as shown in the annexure appended to this order.

2. The expenditure shall be debited to “3451 – Secretariat Economic Services –MH-090 – Secretariat – SH 28 – Infrastructure & Investment Department – 300 – Other contractual Services”.
3. The Drawing and Disbursement Officer, Infrastructure & Investment (OP-Claims) Department shall draw the amount and issue a crossed cheque in favour of ‘M/s. Signy Management Services Private Limited’ Hyderabad.
4. This order does not require the concurrence of Finance Department as per rules and orders in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SUTIRTHA BHATTACHARYA  
PRINCIPAL SECRETARY TO GOVERNMENT

To  
M/s Signy Management Services Private Limited,  
H.No.#2-1-556/4/1,Lane Opp to Shankarmutt,  
Nallakunta, Hyderabad-500 044

**Copyto:-**

Infrastructure & Investment (Op-Claims) Department.  
The Deputy Pay & Accounts Officer, Secretariat Branch, Hyderabad.  
Sf/Sc

//FORWARDED : : BY ORDER//

SECTION OFFICER

[PTO]

**ANNEXURE-II**

**G.O.Rt.No. 230 / I&I(OP-1) Department, dt.03 /10/2011**

<b>Designation</b>	<b>Period</b>	<b>Total</b>
PA to Special Secretary	Remuneration for the period of 21-08-2011 to 20-09-2010	10900-00
Contribution for this month	EPF @ 13.61% ESI @ 4.75% Agency Commission @ 4%	1483-00 518-00 436-00
	<b>Total</b>	<b>13337-00</b>
	Service Tax @ 10.30%	1374-00
	<b>Grand Total:</b>	<b>14,711-00</b>

**(Rupees fourteen thousand seven hundred and eleven only)**

SUTIRTHA BHATTACHARYA  
PRINCIPAL SECRETARY TO GOVERNMENT

//FORWARDED : : BY ORDER//

SECTION OFFICER